

Studio Policy
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Tuition:

Tuition is payable by the month and is due at the first lesson of the month. The number of lessons is based on the number of days that I am teaching in that month. This will generally mean 4 or 5 lessons in a month, occasionally 3. Lesson rates are:

\$70 for 60 minutes

\$55 for 45 minutes

\$45 for 30 minutes

Vacation days and holidays:

- I teach almost every week of the year. The days I teach may change over time.
- I do not follow the specific schedule of any school district.
- I do not teach on New Year's Eve (after around 6pm), New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving, Christmas Eve (after 4-5pm) and Christmas Day. If your lesson falls on this day and you want a lesson that week just ask.

Lesson Formats

- I offer lessons in person and online via Skype.
- I would like to see a student in person at least twice a month if they live within a reasonable distance. In person is always my first choice, but this can be negotiated.

Make-up Lessons:

- If you know that you will not attend your lesson time ask about a make-up the previous week.
- Make-ups are not available with less than 24 hours notice.
- I will offer a make-up time if I can. It depends on my schedule.
- I am not obligated to provide a makeup.
- Make-ups are only done within the same week as the missed lesson.
- If I need to reschedule a lesson it will be at a mutually agreeable time.

Lesson payment and termination:

- If lessons start in the middle of a month the tuition will be prorated.
- Lessons are paid for all weeks that I am teaching to hold your place in my studio, even if you will not attend.
- There are no refunds for missed lessons.
- I reserve the right to terminate lessons at any time.

Sick time:

- I reserve the right to one week of paid sick time a year in the event of major illness or emergency.
- This lesson will not be rescheduled and a credit will not be given.

Tardiness:

- Your lesson time is held for you. If you are late you will only have the time remaining in your lesson.
- If you have not arrived or contacted me within 15 minutes after your lesson start time, I will consider the lesson cancelled. You can contact me via cell phone, Skype or text.

When you arrive for in person lesson:

- Let yourself in, unpack your instrument and quietly observe the lesson in progress. Show others the same respect that you would like to receive.
- Please do not arrive more than five minutes early.

Skype Lessons:

- I will call you on Skype at lesson time. If I will knowingly be late I will message you.
- If I have not called within 5 minutes of your start time please message me in Skype.

Practice:

- In order for students to enjoy a successful learning experience, it is important that practice occur **DAILY**.
- A small amount of practice on a busy day is much better than no practice. Think quality over quantity.
- Parents are responsible for encouraging practice in younger children.
- Keep in mind that listening counts as practice time.

Learning rates:

- Students progress at different rates.
- Learning rate is not constant. Progress may proceed quickly and then slow.
- Progress should not be measured by how fast a piece is learned, but by how well the piece is played and how the technique is improving.

Questions:

If you have any questions that cannot be addressed during your lesson, you are welcome to email me, text me or call. Email is the best. Please do not call before 10am as I am often at rehearsals late the night before. I am here to make your learning experience the best that it can be. I always welcome questions.

Student Agreement:

I have read, understand, and agree to the above policy. I understand that failure to comply with this agreement may result in termination of lessons. I have also received a copy of this agreement.

Signed _____ Date _____